

City of Othello  
Regular Council Meeting  
June 8, 2015

**CALL TO ORDER:**

Mayor Shawn Logan called the meeting to order at 7:00 p.m. and led an invocation and the Pledge of Allegiance.

**Present:** Mayor Shawn Logan; Councilmembers: Eugene Bain, Genna Dorow, Corey Everett, Angel Garza, Kenneth Johnson, John Lallas, and Mark Snyder.

**Also Present:** City Administrator Wade Farris; Department Heads: Public Works Director Terry Clements, Police Chief Phil Schenck, City Clerk Debbie Kudrna, and City Attorney Kelly Konkright.

**CITIZEN INPUT**

Larry Kent, representing the Adams County Fair Board gave an update of the fair and rodeo scheduled in August. He asked for suggestions and comments. Mayor Logan noted we don't have a lot of floats in our parades and asked if we anticipate having other floats. Mr. Kent noted that they do expect so.

Lynne Martuscelli, 901 S. Steele Road, noted her concerns of some new rules at the community pool, including not being able to take food and drinks into the pool area and garbage left on the ground. She was at the pool on Sunday and she heard some negative comments about the concession stand food. City Administrator Wade Farris advised that the Council has options to consider relevant to the concession stand, noting the pool operates with a loss of revenues. He stated that people can eat their food and snacks in the park and get back into the pool on the same day. Councilmembers Dorow noted that this policy was discussed last year and people were advised. Mr. Farris noted they will address the food portions and trash issue and people can bring in their own water bottles and have them filled with drinking water at the pool. Councilmember Dorow asked if we could also offer some healthy choices at the concessions. Mayor Logan noted this will be discussed further during the budget process.

**APPROVAL OF AGENDA**

Council carried a motion to approve the agenda. M/S Dorow/Garza.

**CONSENT AGENDA:**

- A. Approval of City Council Minutes of May 26, 2015
- B. Approval of Accounts Payable Checks
- C. Approval of Payroll and Related Expenses

Accounts Payable was audited and certified by the Auditing Officer, as required by RCW 42.24.080; and those expense reimbursement claims certified and as required by RCW 42.24.090, have been recorded on a listing that has been reviewed by the Council audit committee and is available to the Council.

Accounts Payable Check No. 45361 to No. 45407 in the amount of \$267,2539.32.

Accounts Payable Check No. 45408 to No. 45408 in the amount of \$185,338.80.

Payroll and Related Expenses Check No. 29324 to No. 29362 in the amount of \$306,406.71.

Council carried a motion to approve the Consent Agenda, as presented. M/S Garza/Johnson.

**OATH OF OFFICE – NEW POLICE OFFICER SETH CARLSON**

Mayor Logan introduced Police Officer Seth Carlson and administered the Oath of Office. Mrs. Carlson pinned his officer pin on him.

**CITY HALL – POLICE DEPARTMENT MORTGAGE BURNING CEREMONY**

Mayor Logan introduced former Councilmembers Everett Cole, Dale Wyman and Leonard Lyon and thanked them for their decisions that they made for the community. Mayor Logan reported that in 1995, the Othello City Council committed themselves to a \$2.25 million for non-voted G.O. Bonds for the construction of a municipal center. Funding came from the utility tax fund and general fund to retire the debt. He announced that our final payment has been paid in full. We presented pictures of the old City Hall and construction of the new building. He convened the meeting to the outside of the building to burn the mortgage paper.

**CONCRETE DRIVE WATER MAIN EXTENSION PROJECT ACCEPTANCE**

City Engineer Larry Julius reported that the City awarded the Concrete Drive Water Main Extension project to P.O.W. Contracting, Inc. of Pasco, Washington in the amount of \$108,857.78. The Contractor has completed the work in compliance with the contract documents and staff is recommending acceptance of the project as complete. The total project cost \$116,019.26, which includes the change order, quantities and sales tax.

Council carried a motion to accept the Concrete Drive Water Main Extension project as complete. M/S Dorow/Johnson.

**CHANGE ORDER #2 FOR WELL #9 PROJECT**

City Engineer Larry Julius explained that due to concerns over the stability of the 16-inch diameter open hole below the steel casing in Well No. 9, the City elected to install a slotted liner to take advantage of the water bearing zones. The screened intervals line up with the water bearing zones in the well.

Mr. Julius advised that the amount of change order is \$167,561.21 (without State sales tax). Councilmember Lallas asked what the inside diameter is of the pipe. Mr. Julius advised it is 13.05". Councilmember Lallas noted if we install a 10" column pipe, it may be difficult to install a probe tube.

Council carried a motion to approve Change Order No. 2, in the amount of \$167,561.21 (without sales tax) and authorized the Mayor to sign it. M/S Dorow/Everett.

Mr. Julius noted we are under the Engineer's estimate by \$82,000 before the bid opening. He noted there are several water bearing zones.

**WELL #9 PROJECT ACCEPTANCE**

City Engineer Larry Julius advised that the City awarded the Drilling Well #9 project to Schneider Water Services of St. Paul, Oregon in the amount of \$417,796.30. The contractor has completed the work in compliance with the contract documents and staff is recommending that the City Council accept the project as complete. The final construction amount is \$668,403.52.

Council carried a motion to accept the Drilling Well No. 9 project as complete. M/S Garza/Snyder.

**WELL #9 PUMP STATION PROJECT**

City Engineer Jesse Cowger advised that they have assumed the responsibility for the completion of Well #9 to include engineering the pump station, motor controls and other items associated with this project. He presented an amendment to the contract to authorize their work on the well pump house, the well pump, construction oversight, and the bidding process for the project. Mr. Cowger stated that they didn't include any permitting costs. He explained they will have a meeting to review the equipment needs and then they will design the pump station and building. City Attorney advised that the Resolution approved by the Council that declared the water line completion included verbiage to complete all work on Well #9 that is necessary to make it initially operable. Councilmember Lallas asked for a water/sewer committee meeting to discuss all particulars of this project. Mr. Farris noted that this was placed on the agenda in order to not delay the project. Mr. Cowger noted it has been determined the well may be completed by November. Councilmember Lallas suggested that the Council approve items 1-5 listed in the scope of work. It was noted that this is an estimate of the work to be complete.

Council carried a motion to approve the proposed amendment to the owner-engineer contract with Varela & Associates for the Well #9 pump station. M/S Dorow/Johnson.

**RENEWAL OF FACILITY USE AGREEMENT FOR OTHELLO SENIOR CENTER FARMER'S MARKET**

Parks and Recreation Coordinator Molly Kisler presented an agreement with the the Othello Senior Center to conduct the Othello Farmer's Market for the summer of 2015. The Farmer's Market will use a portion of Pioneer Park every Saturday from 7:00 a.m. to 1:00 p.m., July 4th through October 24th, 2015.

Representatives from the Othello Senior Center Farmer's Market will operate the farmer's market in accordance with the Small Farm and Direct Marketing Handbook. The Othello Senior Center shall incur

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the \$200 special event fee for use of Pioneer Park. Mr. Farris advised that Varela & Associates are working on the permanent Farmers Market project.

Council carried a motion to approve the Facility Use Agreement between the City of Othello and the Othello Senior Center for the 2015 Farmer's Market. M/S Dorow/Garza.

Mrs. Kisler advised that representatives for the Bustos Media have canceled their Dia de la Raza event. She also advised that the construction documents for the skate park have been sent to Spohn Ranch and we are waiting for their feedback. Once the documents are received, bids will be called for.

**ORDINANCE AMENDING OMC 2.09 TITLED "CITY CLERK" AND AMENDING OMC 2.11 TITLED "FINANCE OFFICER"**

City Clerk Debbie Kudrna advised that we have a few minor changes to bring the Othello Municipal Code in accordance with our current practices. The changes include the following:

- Move the utility billing to the Finance Department.
- Add "official public records officer" in the duties of the Clerk.
- Change the auditing officer for expenses from the Clerk to the Finance Officer.

Council carried a motion to adopt the Ordinance amending OMC 2.09.030. M/S Johnson/Bain. This shall be known as Ordinance No. 1434.

Council carried a motion to adopt the Ordinance amending OMC 2.11.040. M/S Johnson/Dorow. This shall be known as Ordinance No. 1435.

**UNFINISHED BUSINESS**

There was none.

**NEW BUSINESS**

Public Works Director Terry Clements advised Well #6 came on-line and then went immediately down. Repairs were made and it should be on-line tomorrow. The contractor will then proceed with the repairs of Well #3. He reported on the reservoir levels. Councilmember Lallas asked if we should run Well #3 until it fails and then repair it when it goes down. Mr. Clements recommended that we run Well #6 for a couple of weeks and repair Well #3 before more damage is done.

Mayor Logan announced that the Lions Club annual dinner and auction is scheduled for Tuesday night at the Othello Senior Center.

**EXECUTIVE SESSION**

Mayor Logan advised that the Council will adjourn at 8:15 p.m. to go into an executive session pursuant to RCW 42.30.110 (1) (i) to discuss with legal counsel potential litigation. The executive session is expected to last 10 minutes. Also in attendance were City Administrator Wade Farris and City Attorney Kelly Konkright. No action will be taken during the executive session.

Mayor Logan reconvened the Council meeting at 8:22 p.m.

**ADJOURNMENT**

With no further items to discuss, Mayor Logan adjourned the Council meeting at 8:22 p.m.

By: \_\_\_\_\_  
SHAWN LOGAN, Mayor

ATTEST:

By: \_\_\_\_\_  
DEBBIE KUDRNA, City Clerk